

The documentation below must be submitted at least three weeks prior to when you would like to begin your internship. You can expect a delay or forfeit of your program if any of the paperwork below is sent less than three weeks prior.

If you have any questions on the requirements below, or are unsure of a requirement, please clarify before submitting the documentation.

Student Requirement	Specifics for this Requirement
1. State of Minnesota-Department of Human Services criminal background study, issued less than one year from start date	<ul style="list-style-type: none"> • No other background study will be accepted (such as CertifiedBackgrounds QualifiedFirst, etc.). • CentraCare will run your background check for you. Please make an appointment with our Human Resource Department at 320-251-2700 ext 55650 to have your background check completed. • Final background study results could take 1-3 weeks to receive back from DHS
2. Negative Urine Drug and Alcohol test, within three months prior to the internship/clinical rotation	<ul style="list-style-type: none"> • Must be at least a 7-panel drug screen, plus alcohol, to include the following: Amphetamines, Cannabinoids, Cocaine, Phencyclidine, Opiates, Barbiturates, Benzodiazepines, <u>plus alcohol</u> with adulterants. • CentraCare will not issue the drug & alcohol screen, nor are we able to provide orders for this screen. • Results will not be accepted if the test date was conducted greater than three months prior to the start date.
3. Proof of a negative <u>2-step</u> Mantoux (Tuberculin Skin Test)	<ul style="list-style-type: none"> • A 2-step Mantoux is essentially the TST given twice. • The first step must be completed within 90 days of starting per MN Department of Health. The second TST should be within 21 days of the first. If a previous negative TST was done in the past 12 months that can be considered a second TST. A TB blood test (e.g. Quantiferon-TB Gold, T-SPOT) may be utilized in place of TST. • Each Mantoux must show the negative result, along with the date administered and the dates read. • If a student has a positive Mantoux history, a chest x-ray will be accepted. • If student has completed a two-step Mantoux in the past, and repeated a single-step annually, this will be acceptable. Proof of the initial 2-step and annual single-step tests must be submitted.
4. Documentation from a healthcare provider of <u>two doses</u> of vaccine against Measles, Mumps, & Rubella (MMR), at least 28 days apart	<ul style="list-style-type: none"> • If student has not received the two vaccines, student may obtain a titer blood draw proving immunity to all three diseases • Home records are not accepted as proof
5. Documentation from a healthcare provider of <u>two doses</u> of vaccine against Varicella (chicken pox), at least 28 days apart	<ul style="list-style-type: none"> • If student has not received the two vaccines, student may obtain a titer blood draw proving immunity to the disease OR provide a medical statement from a healthcare provider of clinic visited when student

	<p>was seen and diagnosed with Varicella or Zoster (shingles)</p> <ul style="list-style-type: none"> • Home records are not accepted as proof
6. Documentation from a healthcare provider of <u>three</u> Hepatitis B vaccines	<ul style="list-style-type: none"> • If student has not received the three vaccines, student must obtain a titer blood draw proving immunity to the disease OR sign the declination form provided by CentraCare. • The declination form should only be signed IF student did not receive the Hep B vaccines and are choosing not to receive them. • If student has not been vaccinated and student chooses to obtain the vaccine series in lieu of the declination form or titer, please note this is a 5- to 6-month process. • Home records are not accepted as proof.
7. Proof of one Tdap vaccination after age 11	<ul style="list-style-type: none"> • Documentation from a healthcare provider of one dose of vaccine for Tdap (after age 11). Student must of immunity to pertussis prior to Internship.
8. Signed Drug & Alcohol Acknowledgement	<ul style="list-style-type: none"> • Sent in an email to students accepted into the program
9. Signed Confidentiality Agreement	<ul style="list-style-type: none"> • Sent in an email to students accepted into the program
10. Proof of American Heart Association Basic Life Support (BLS) card at the BLS Provider level	<ul style="list-style-type: none"> • We are only able to accept proof from the AHA. American Red Cross is not acceptable. • Proof must come as a copy of the actual BLS card.
11. Flu shot documentation for the current flu season	<ul style="list-style-type: none"> • If student declines the flu vaccine or has a medical contraindication, student will be required to wear a mask <u>at all times</u> while at CentraCare in a student role. The mask is provided by CentraCare. If student does not wear a mask and has not received the flu vaccine, the internship/rotation will be terminated and will not be reinstated.